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*Division* 19 May 1951

FUNCTIONS OF THE STAFF

*in order to give effect to*  
It is suggested that ~~within~~ the terms of the President's Directive of April 4, 1951, the responsibilities of the Director and the functions of the Staff should be:

*Suggest to the PSB*

- a. to encourage the responsible agencies to produce ideas in support of psychological operations;
- b. to coordinate *and expedite, and insure the expediting* as necessary, the planning and implementing of psychological policies and programs, including national psychological plans for general war;
- c. to initiate and formulate proposals, including proposals for national psychological strategy, which would be referred as appropriate to the Board or directly to the ~~responsible~~ agencies for development and execution; *Operating departments and*
- d. to make a broad evaluation of current and proposed operations in the light of national plans and to suggest additional measures, changes in emphasis, and improvements in execution;
- e. to recommend means whereby in the determination, pronouncement and implementation of political, economic and military policies adequate attention ~~will~~ be given to their psychological effects and to ~~the~~ existing psychological programs;
- f. to *assure that* ~~recommend~~ how the programs of psychological operating agencies ~~will~~ be furthered by U. S. Government official pronouncements;
- g. *to receive, encourage, and* *public and special sources* to review proposals and results of research bearing on psychological operations ~~received~~ from outside the operating departments and agencies and make these available as appropriate to such operating agencies;
- h. to provide secretariat services, including:
  - (1) *acting* prepare reports as directed by the Board;
  - (2) *acting* organize the business of the Board and expedite reaching of decisions;
  - (3) *acting* promulgate the decisions of the Board.
- i. to *assemble* ~~provide~~ such intelligence and such policy and operational information as necessary for the performance of the above functions;
- j. to *continuously* examine the functions of the Board and Staff and where appropriate recommend to the Board their delegation to existing departments and agencies of the Government.

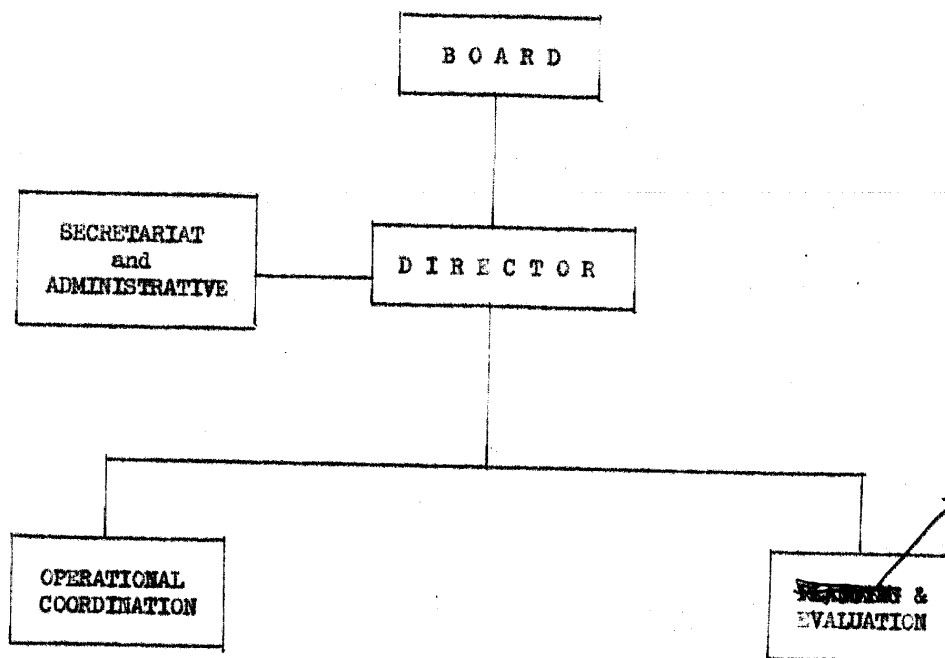
*insure that*

*in order to*

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*to the facilities and*  
*utilized to the maximum extent*

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NOTE: (1) It is expected that each member of the Board will designate a deputy whose responsibilities include all matters over which the Board itself has cognizance. In the absence of the three principal Board members at any meeting, the Director will act as chairman. The Board may solicit the advice of non-governmental consultants as required.

(2) No attempt has been made to specify which unit or units would perform each of the Staff functions listed on the preceding page. In view of the small size of the proposed Staff this should be left to the Director who will allocate them in accordance with the individual qualifications of his assistants. In performing these functions, however, the Staff will utilize to the maximum extent the facilities and resources of the participating departments and agencies.

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